



Byfleet Primary School

Kings Head Lane, Byfleet, Surrey KT14 7AT

Email: info@byfleet.surrey.sch.uk

Phone: 01932 403116

www.byfleet.surrey.sch.uk

Headteacher: Mrs C Meyrick



ADMISSIONS APPEALS TIMETABLE

In year or immediate entry appeals:

Appeals resulting from in year admission applications will be heard within 30 days of the appeal being lodged.

Appeals for September 2021 resulting from year of entry or transfer applications:

Offers made	Appeals lodged by	Appeals to be heard by
16 th April 2021	17 th May 2021	19 th July 2021 (40 school days)

Appeals will not start being heard until after the closing date for appeals to be lodged has passed.

Appeals lodged after the closing date will be heard within 40 school days of the appeal deadline or 30 school days of being lodged, whichever is the later date.

Appellants will be sent notification of their appeal hearing at least 10 clear school days in advance of the hearing. Appellants will be sent a copy of the school's case 7 clear working days in advance of the hearing.

Appellants must ensure that any further evidence, not included within their initial appeal, is received by 5pm on the day preceding three clear working days prior to the appeal hearing date. Any additional evidence or information received after this date might not be considered at the appeal hearing.