



Byfleet Primary School



Breakfast & Rainbow After-School Club

'Learning, Caring, Sharing'

Telephone 01932 403116 Mobile 07585 061264

Email : ASC@byfleet.surrey.sch.uk

REGISTRATION FORM

Child Name 1 _____

Class _____

Child Name 2 _____

Class _____

Child Name 3 _____

Class _____

Booking

- After successful registration, payment and booking via Scopay would be enabled
- From January 2020, no bookings can be made without a credit balance on your account
- Bookings for the following half-term will be opened up two weeks prior to the end of the previous half term
- Bookings can be made up to 2 days before the session day, if spaces are available
- A session can be cancelled up to 2 days before the session day via our online Scopay system
- The club reserve the right to review booking activity and to suspend an account where frequent last-minute cancellations are made

Childcare Vouchers

Please tick an option below, and provide necessary details

I will be using childcare vouchers to pay in full for my PCC sessions

I will be using childcare vouchers to pay in part for my PCC sessions

Fees

Breakfast Club session £4.00 (cereal provided)

Afterschool Club sessions £8.50 (snack provided)

Late Collection Charges

- Please notify the Afterschool Club by ringing the mobile number if you are unable to pick up your child on time. We appreciate that there will be the occasional unavoidable emergency however should this begin to happen more frequently you will be charged
- A late fee of £5 will apply from 5.40pm and at £1 per minute thereafter
- A child's continued place at our Breakfast and Afterschool Clubs is dependent on continued payment of fees in advance & booking online. Places are allocated on a first come first served basis.

Operational Hours

The clubs run during school term dates only (excluding the last day of term and Inset days).

Breakfast session 7.30am – 8.45am

Afterschool Club session 3.00pm – 5.30pm

Please note

- Byfleet Primary School reserves the right to amend the terms/conditions including session, registration and late fees at any time
- It is our policy that everyone who attends, works in or visits Byfleet Primary School are expected to conduct themselves in a manner that is mindful of the presence of children. In the event of a compliment, concern or complaint, please speak to a member of staff or escalate your issue through the school office.

Agreement

- I understand that by completing and signing this registration form, I agree to meet the terms and conditions of the Club.
- I will inform the provision or school office of any changes in circumstances relating to the above or anything that may affect my child.
- I agree to collect/make arrangements for my child to be collected from the Breakfast or Afterschool Club immediately I am informed that he/she is unwell.
- I agree not to send my child to Breakfast or Afterschool Club if he/she is unwell.

Name of Parent/Carer _____

Signed _____

Date _____