



LOCKDOWN PROCEDURES

Lockdown procedures are important and would be used in response to an internal or external incident which could be a threat to the safety of children and staff in the school.

Lockdown procedures may be activated in response to a number of situations, these may be

- A chemical spillage
- A reported incident, disturbance in the local community
- A dangerous dog roaming close to school
- Our close proximity to the M25 motorway

In the event of an actual lockdown, any incident will be communicated to parents as soon as is practicable and as advised by the Education Officer.

Parents/Carers will be told via the website and by email:

'The school is in a full lockdown situation. During this period the switchboard and entrances will be un-manned, external doors locked and nobody allowed in or out.'

'Do not ring the school as this will tie up telephone lines for the emergency services and do not come to the school as this may prevent access by emergency vehicles and may put you or others in danger.'

In school we call these practices 'Keeping Safe Time'. After these practices we explain to the children in child friendly terms what is happening giving an example of a stray dog wandering onto the school premises. It is always our intention to keep any disruption and upset to a minimum. These practices are carried out on a regular basis.